

# **Student User Manual**

## **For**

# **Online Admission System**



**Skill Development & Industrial Training  
Department, Haryana**

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Skill Development & Industrial Training Department, Haryana is imparting skill based training to the unemployed youth of state through the network of 149 Govt. (116 Co-educational & 33 institutes exclusively for women) and 223 Private Industrial Training Institutes under Craftsman Training Scheme. Engineering / Non- Engineering trade courses of one and two year duration are being run in these institutes. During current academic year 2016-17, 58748 sanctioned seats in 3430 trade units have been released for admission in Govt. ITIs and 33531 sanctioned seats in 1966 trade units have been released for admission in Private ITIs. Admission process for the session 2016-17 has been completed and total 72307 candidates admitted to Govt. & Pvt. ITIs.

In the year 1966, when Haryana came into being, there were 48 Govt. Industrial Training Institutes with 7156 sanctioned seats. Now, there are total 372 Govt. & Pvt. Industrial Training Institutes in the state with 88764 sanctioned seats offering courses in 75 different trades. Quality of training in ITIs is being upgraded regularly by improvement in curriculum, training methodology and training of trainers through industry sector councils at Govt. of India level. New trades are also being introduced as per market demand.

All Govt. ITIs are under the control of Director, Skill Development & Industrial Training Department Haryana for financials and day to day administration. Private ITIs are non-aided training institutes which also come under the purview of the State Directorate. The Director controls adherence to the syllabi, academics and examination pattern of the DGT, Ministry of Skill Development & Entrepreneurship, Govt. of India. Trade certificates to the passing out trainees are issued by National Council of Vocational Training /State Council for Vocational Training.

## 1.0 Getting Started

1. Click on the Web browser (Internet Explorer, Google Chrome, Firefox Mozilla etc.) available on your computer.
2. On the address bar please type <http://itihry.com> and then press “ENTER” key from your keyboard.
3. Then, the following page of ITI web site will open.

**SKILL DEVELOPMENT & INDUSTRIAL TRAINING DEPARTMENT, HARYANA**

HOME DISTRICT WISE INSTITUTES LIST ALL INSTITUTE LIST SEARCH INSTITUTES

ADMISSION PROSPECTUS 2017-18

ADMISSION SCHEDULE 2017-18

SAMPLE FORM [Click on this link](#)

INSTRUCTIONS

GOVT ITI SEAT RELEASE 2017-18

PVT ITI SEAT RELEASE 2017-18

**ONLINE ADMISSION 2017-18 FOR ITI HARYANA**

CLICK HERE TO APPLY

**HELP DESK !**

HELPLINE NUMBER **0172-4373355**

All Working Days 8:30 AM - 6:00 PM

WRITE YOUR QUERY

**IMPORTANT UPDATES**

FOR ONLINE APPLICATION FORM

Opening Date :05/07/2017

Closing Date :20/05/2017

(Figure-1)

4. Now, click on the “**Online Admission 2017-2018**” link as shown in Figure. 1
5. Now, Homepage of the Online Admission System as shown in Figure- 2, will appear

**Skill Development and Industrial Training Department, Haryana**

Help 1

1. If you are registered, enter your Registration number and Password. Click on **LOGIN** button
2. If you have not registered yet, click on **NEW REGISTRATION** button
3. If you forget your password then click on **FORGOT PASSWORD?** link under Password text box

1 यदि आप पहले से ही पंजीकृत हैं तो अपना Registration Number और password दर्ज करें। उसके बाद “ Login ” बटन पर क्लिक करें।

2. अगर आप अभी तक पंजीकृत नहीं हैं तो “New Registration” बटन पर क्लिक करें।

3. अगर आप अपना पासवर्ड भूल जाते हैं तो PASSWORD टेक्स्ट बॉक्स के नीचे दिए गये FORGOT PASSWORD link पर क्लिक करें

Sign In

Registration Number

Password

Enter the sum of given 2 numbers  
3 + 19 =

Forgot password?

New Registration Login

(Figure-2)

You can also go to the Online Admission page directly in the following way:

1. Click on the Web browser (Internet Explorer, Google Chrome, Firefox Mozilla etc.) available on your computer.
2. On the address bar please type <http://dit.weexceldemo.com/web/> and then press “**ENTER**” key from your keyboard.
3. In this way also you will reach to Online Admission page as showing Figure. 2

# 2

## Online Admission System

### 2.0 Home Page of Online Admission System

If you see the Homepage of Online Admission System, you will find that there are 12 links on this page. Now, see the Figure-3 given below which will give you information about the content covered in each link:

1. On clicking **link #1**, you will reach **the Homepage of the Online Admission System** as shown in Figure-2.
2. On clicking **link #2**, you will get information **About District Wise Institute List**.
3. On clicking **link #3**, you will get information **All Institute List**.
4. On clicking **link #4**, you will be re-directed to the **“Search Institute”** screen. Here, by selecting your required information you can get the trade wise institute list.



(Figure-3)

In continuation of the Figure-3, please see Figure- 4 also

1. On clicking **link #5**, you will get the **Admission Prospectus 2017-18** information.
2. On clicking **link #6**, you will get details of the **Admission Schedule 2017-18** for online admission.
3. On clicking **link #7**, you will get the **Sample Form** of Online Admission.
4. On clicking **link #8**, you will get the **Instructions**.
5. On clicking **link #9**, you will get the **Govt. ITI Seat Release 2017-18**.
6. On clicking **link #10**, you will get the **Pvt. ITI Seat Release 2017-18** Important Updates.
7. On **Link #11**, you will get the **Important Updates**
8. On **link #12**, you will get the **Help Desk** toll free numbers.

The screenshot shows the website header for the Skill Development & Industrial Training Department, Haryana. The navigation bar includes links for HOME, DISTRICT WISE INSTITUTES LIST, ALL INSTITUTE LIST, and SEARCH INSTITUTES. The main content area features several key sections:

- Left Sidebar:** A vertical list of links with numbered callouts (5-10) pointing to them:
  - 5: ADMISSION PROSPECTUS 2017-18
  - 6: ADMISSION SCHEDULE 2017-18
  - 7: SAMPLE FORM
  - 8: INSTRUCTIONS
  - 9: GOVT ITI SEAT RELEASE 2017-18
  - 10: PVT ITI SEAT RELEASE 2017-18
- Center:** Two boxes. The top one is titled "ONLINE ADMISSION 2017-18 FOR ITI HARYANA" with a "CLICK HERE TO APPLY" button. The bottom one is titled "IMPORTANT UPDATES FOR ONLINE APPLICATION FORM" with "Opening Date :05/07/2017" and "Closing Date :20/05/2017". Callout 11 points to this section.
- Right:** A "HELP DESK !" banner with the helpline number "0172-4373355" and the text "All Working Days 8:30 AM - 6:00 PM" and "WRITE YOUR QUERY". Callout 12 points to this section.

(Figure-4)

# 3

## General Instructions for Online Admission

Before Registration please read carefully about Eligibility Criteria, Fee Details, Duration and other Details of Programme.

Before Registration you must also have:

1. Scanned copy of your recent Passport Size Photo (\*.jpg,\*.jpeg with Max size of 200 kb).
2. Keep your 8th, 10th, 12th and higher qualification mark sheets handy for filling the application form.
3. Keep your reservation category /weightage related certificates ready for reference.
4. Fee can be paid by following methods:
  - PayTm
  - CC Avenue
  - CSC
  - Scratch Card.



# 4

## Filling Online Admission form

### 4.1 Register Yourself

**Step -1:** The first step to fill up the Online Admission form is to register you. For this please click on the button “**New Registration**” that appears on the applicant login area as shown in Figure-5

The image shows a 'Sign In' form with the following elements:

- Sign In** header
- Registration Number** input field with a user icon on the right.
- Password** input field with a lock icon on the right.
- Text: **Enter the sum of given 2 numbers**
- Equation:  $3 + 19 =$
- Input field for the sum, followed by a red refresh button.
- [Forgot password?](#) link in blue.
- Red text instruction: **Click on “New Registration” button.**
- New Registration** button (highlighted with a red border).
- Login** button (green).

(Figure-5)

NOTE: In case the applicant forgets his/her password, click on “Forget Password,” and a password will be sent to the applicant’s registered mobile number.

**Step-2:** After clicking on registration link, 'New Registration form' will be displayed as shown below in the Figure- 6. Now, Fill up the registration form as given below:-  
**Step 1 - Registration**

Online Registration form

Hindi
English

### INSTRUCTIONS FOR REGISTRATION FORM FILLING

- उम्मीदवार का नाम मार्क शीट के अनुसार भरें।
- जन्म की तारीख 10 वीं मार्कशीट / जन्म प्रमाण पत्र के अनुसार।
- मोबाइल नंबर - अपना व पिता / अभिभावक
- ईमेल-आईडी (यदि उपलब्ध हो तो)
- "पंजीकरण संख्या", "पासवर्ड", "जन्म तिथि" और "मोबाइल नंबर" नीचे नोट करें, क्योंकि आपको इसे भविष्य के प्रवेश के लिए आवश्यक होगा।
- उम्मीदवार पंजीकरण नंबर और जन्म तिथि का उपयोग कर के लॉग इन कर सकते हैं। वेबसाइट के सबसे शीर्ष कोने में दिए गए लॉग इन बटन पर क्लिक करें।

### Candidate's Details/ उम्मीदवार के विवरण

<p><b>Candidate's Full Name</b> (as per matriculation certificate)</p> <input style="width: 90%;" type="text" value="Enter Candidate's Full Name"/>	<p><b>Gender</b></p> <div style="border: 1px solid #ccc; padding: 2px;">Please select Gender</div>
<p><b>पिता का नाम</b> (मैट्रिकुलेशन प्रमाण पत्र के अनुसार)  <b>Father's Name</b> (as per matriculation certificate)</p> <input style="width: 90%;" type="text" value="Enter Father's Name"/>	<p><b>माता का नाम</b> (मैट्रिकुलेशन प्रमाण पत्र के अनुसार)  <b>Mother's Name</b> (as per matriculation certificate)</p> <input style="width: 90%;" type="text" value="Enter Mother's Name"/>
<p><b>अपना मोबाइल नंबर दर्ज करें।</b>          (Mobile Number)</p> <div style="display: flex; align-items: center;"> <span style="margin-right: 5px;">+</span> <input style="width: 40px; text-align: center; border: 1px solid #ccc;" type="text" value="91"/> <span style="margin: 0 10px;">-</span> <input style="width: 150px; border: 1px solid #ccc;" type="text" value="Mobile Number"/> </div>	<p><b>ई - मेल आईडी</b>          (Email Id)</p> <input style="width: 90%;" type="text" value="Enter Email Id"/>
<p><b>जन्म तिथि</b> (मैट्रिकुलेशन प्रमाण पत्र के अनुसार)          Date of Birth (as per matriculation certificate)</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p>Day</p> <div style="border: 1px solid #ccc; padding: 2px;">Select Day</div> </div> <div style="width: 30%;"> <p>Month</p> <div style="border: 1px solid #ccc; padding: 2px;">Select Month</div> </div> <div style="width: 30%;"> <p>Year</p> <div style="border: 1px solid #ccc; padding: 2px;">Select Year</div> </div> </div>	<p><b>आधार कार्ड नम्बर</b>          (Aadhar Card Number)</p> <input style="width: 90%;" type="text" value="Enter Aadhar Card Number"/> <p style="font-size: x-small; margin-top: 5px;"><input type="checkbox"/> (I hereby declare that I am ok to share my Aadhar card details. Department will use this detail only for scholarship benefits.)</p>
<p><b>पासवर्ड</b>          (Password)</p> <div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between;"> <span>Enter Password between 6 to 12 charaters</span> <span>👁</span> </div>	<p><b>पासवर्ड फिर से लिखें</b>          (Retype-Password)</p> <div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between;"> <span>Retype-Password between 6 to 12 charaters</span> <span>👁</span> </div>
<p><b>श्रेणी</b>          (Category)</p> <div style="border: 1px solid #ccc; padding: 2px;">Please select Category</div>	
<p><input type="checkbox"/> क्या आप दिव्यांग श्रेणी से हो ? (Do you belong to differently abled category ?)</p>	
<p><b>क्या आप कश्मीरी प्रवासी हैं?</b>          (Are You Kashmiri Migrant?)</p> <div style="display: flex; justify-content: flex-end; gap: 10px;"> <input type="radio"/> ✓ <input checked="" type="radio"/> ✗         </div>	
<p><b>क्या आप अल्पसंख्यक हैं?</b>          (Do you belong to minority?)</p> <div style="display: flex; justify-content: flex-end; gap: 10px;"> <input type="radio"/> ✓ <input checked="" type="radio"/> ✗         </div>	
<p><b>क्या आप हरियाणा का निवासी / निवास है?</b>          (Are You Resident/Domicile Of Haryana?)</p> <div style="display: flex; justify-content: flex-end; gap: 10px;"> <input type="radio"/> ✓ <input checked="" type="radio"/> ✗         </div>	
<p><b>Enter Captcha</b></p> <input style="width: 100%;" type="text"/>	<p>12 + 19 =</p> <div style="display: flex; align-items: center;"> <input style="width: 60px; border: 1px solid #ccc;" type="text"/> <div style="background-color: #c00000; color: white; padding: 5px; margin-left: 5px; border-radius: 3px;">3</div> </div>
<p><input type="checkbox"/> मेरे द्वारा पंजीकरण के लिए दर्ज की गयी सभी सूचना मेरी जानकारी के अनुसार सही है।          (All the information entered by me in the registration form are true to the best of my knowledge.)</p>	

**Note : Please fill all the details carefully this will affect the merit list**

Insert data for this registration form  
and click on "Register" button.

Register

Reset form

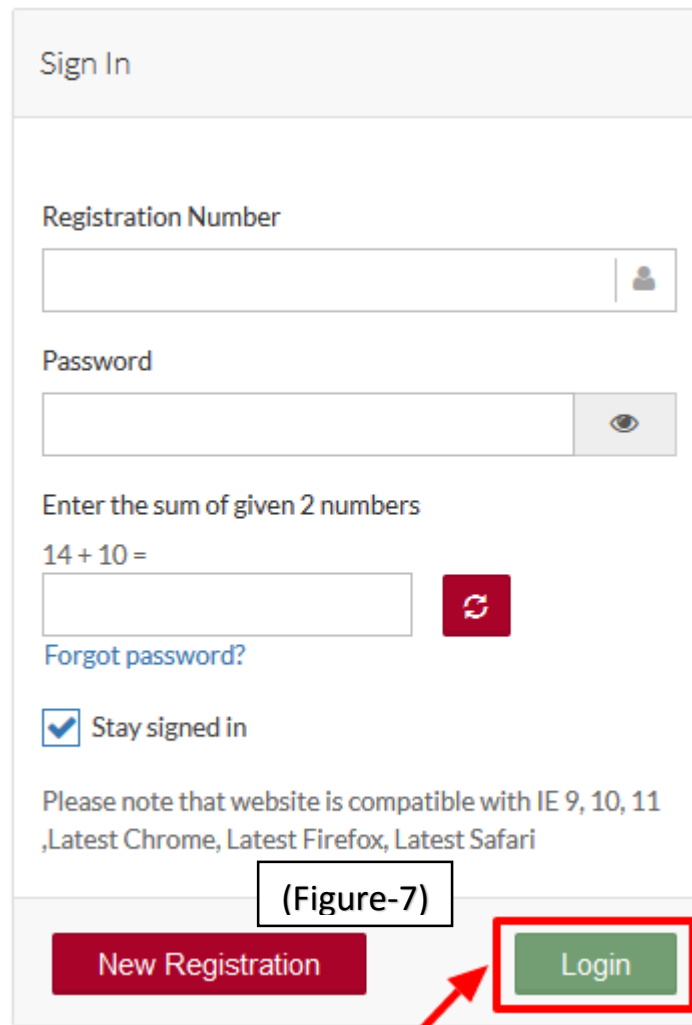
(Figure-6)

- a.) Once you have filled the registration form, check the information carefully and after verifying, click on “**Register**” button
- b.) If you want any change in the information, click on “**Reset Form**” button provided in the form. After changing the information, if any, click on “**Register**” button.
- c.) After you ‘**Register**’, your **User Name** along with the **Password** is generated. You will be notified about the same via SMS on your mobile.

**Note:** Using your ‘User Name’ and ‘Password’, you can Login directly. **Remember** your ‘User Name’ and ‘Password’ for future Login with the Online Admission System.

## 4.2 Filling up the Online Form

**STEP 1.** Click on “Login” button given in the homepage of Online Admission (Figure 7)



The image shows a 'Sign In' form with the following elements:

- Registration Number:** A text input field with a user icon on the right.
- Password:** A text input field with an eye icon on the right for toggling visibility.
- Math Problem:** A section titled 'Enter the sum of given 2 numbers' with the equation  $14 + 10 =$  and an input field. A red refresh button is located to the right of the input field.
- Forgot password?:** A blue text link.
- Stay signed in:** A checked checkbox.
- Compatibility Note:** Text stating 'Please note that website is compatible with IE 9, 10, 11, Latest Chrome, Latest Firefox, Latest Safari'.
- Buttons:** A red 'New Registration' button and a green 'Login' button. The 'Login' button is highlighted with a red box and a red arrow points to it.

(Figure-7)

**STEP-2:** Now, login page will open as shown in Figure 7.

- Enter your User Name & Password; provided while filling up the registration form
- Enter the sum of given 2 numbers as displayed in the Login form
- Click on '**Login**' button.

**STEP-3:** Then first part of the Online Admission form will be displayed as shown in Figure8. It has 4 sections. You have to fill up each section carefully one by one using the “Next” button.

Click on “**Complete Application Form**” button

The screenshot displays the Applicant Dashboard for a user named AKSHAY. The dashboard is divided into two main sections. The left section, titled 'Hi, AKSHAY' and 'Registration Number: R175940197307', contains a profile picture of a young man and a list of personal details: Date of Birth (1992-12-09 00:00:00), Gender (MALE), Father's Name (ROHAN), Mother's Name (SNEHA), Mobile Number (9878662364), Email Id (AKSHAY@GMAIL.COM), Category, and Haryana Domicile (NO). Below the profile picture is an 'Edit Profile' link. The right section, titled 'Application Status', shows the progress of the application: 'Registration' is complete (green checkmark), 'Registered On' is 26/06/2017, 'Application Form' is incomplete (red warning triangle), 'Application Form Compilation On' is 26/06/2017, 'Complete Application form' is a button highlighted with a red box, 'Course Selection' is complete (green checkmark), and 'Registration Fee' is incomplete (red warning triangle). The top navigation bar includes the Skill Development & Industrial Training Department, Haryana logo and 'APPLICANT DASHBOARD' and 'LOGOUT' buttons.

(Figure-8)

**STEP 4: The First Section** of the Online Admission form is on **Personal Details** as shown in Figure-9

- a) Fill up the candidate information in the form.
- b) Once the Personal Details are entered, click “Save” and then “Next” button.
- c) After clicking on Next, a preview page will appear. Verify the details and click on “Save,” a confirmation message will appear. Click on Confirm to save the data and proceed to the next step.

**APPLICANT DASHBOARD** **LOGOUT**

Help | 1 Registration | 2 **Apply Online** | 3 Choice of Courses | 4 Fee Payment

**Step 2 - Apply Online**

Online Application form

Personal Details | Residential/Correspondence Address | General Details | Education Qualification | Declaration

अवेदक का पूरा नाम (Candidate's Full Name): AKSHAY

पिता का नाम (Father's Name): ROHAN

माता का नाम (Mother's Name): SNEHA

जन्म तिथि (Date of Birth): 09/12/1992

लिंग (Gender): MALE

ई-मेल आईडी (Email Id): AKSHAY@GMAIL.COM

वैवाहिक स्थिति (Marital Status): Un-Married

रक्त समूह (Blood Group): B+

आधार कार्ड नंबर (Aadhar Number): 683793879389

पिता का व्यवसाय (Father's Occupation): Own Business

मां का व्यवसाय (Mother's Occupation): Own Business

अभिभावक का नाम (Guardian's Name):

पिता के कार्यालय का पता (Father's Office Address):

मां के कार्यालय का पता (Mother's Office Address):

लैंडलाइन नंबर (Landline No.): + 91 -

अभिभावक मोबाइल नंबर (Parent/Guardian Mobile Number): + 91 -

अभिभावक ईमेल आईडी (Parent/Guardian Email ID):

मोबाइल नंबर (Mobile Number): 9878662364

परिवार की वार्षिक आय (₹ में) (Annual Family Income (In Rs.)): 874894000

Click on Next button to save the details → **Next**

(Figure-9)

**STEP 5:** The **Second Section** is on **Residential/Correspondence Details** as shown in Figure-10.

- Fill up the details of your Residential/Correspondence Address as per the fields given in the form.
- After clicking on Next, a preview page will appear. Verify the details and click on “Save,” a confirmation message will appear. Click on Confirm to save the data and proceed to the next step.

Step 2 - Apply Online

Online Application form (Apply Online)

Personal Details Residential/Correspondence Address General Details Education Qualification Declaration

घर का पता : \* (Street Address-1) IT Park

घर का पता : (Street Address-2)

पिन कोड : \* (Pincode) 134109

देश (Country) INDIA

राज्य (State) HARYANA

जिला (District) BHIWANI

तहसील (Tehsil) BADHRA

शहर/कस्बा/गाँव (City/Town/Village) DAGROLI

क्या आपका पत्राचार और आवसीय पता एक ही है? (Is Correspondence as per residential address?)  Yes  No

Correspondence Address :

घर का पता : \* (Street Address-1) IT Park

घर का पता : (Street Address-2)

पिन कोड : \* (Pincode) 134109

देश (Country) INDIA

राज्य (State) HARYANA

जिला (District) BHIWANI

तहसील (Tehsil) BADHRA

शहर/कस्बा/गाँव (City/Town/Village) DAGROLI


Click on next button to save the details

Previous Next

(Figure-10)

## STEP 6: The Third Section is on General Details as shown in Figure-11.

- Fill your general details as per the fields given in the form.
- After clicking on Next, a preview page will appear. Verify the details and click on “Save,” a confirmation message will appear. Click on Confirm to save the data and proceed to the next step.

**SKILL DEVELOPMENT & INDUSTRIAL TRAINING DEPARTMENT, HARYANA**

APPLICANT DASHBOARDLOGOUT

1

2

3

4

Registration ✓Apply OnlineChoice of TradesFee Payment

**Step 2 - Apply Online**

✓ Online Application form (Apply Online)

Personal DetailsResidential/Correspondence AddressGeneral DetailsEducation QualificationDeclaration

राष्ट्रियता के प्रकार\*  
(Nationality Type)

आरक्षण श्रेणी\*  
(Reservation Category)

Bank Account Details/बैंक खाता जानकारी :

<p>बैंक जिसमें आपका खाता है (Bank in which you have valid account)</p> <input type="text" value="Select Bank"/>	<p>आपका बैंक किस राज्य में स्थित है ? (In which state your bank is situated ?)</p> <input type="text" value="Select Bank State"/>	<p>बैंक शाखा IFSC Code के साथ   (Bank Branch with IFSC CODE)</p> <input type="text" value="Select Bank Branch"/>
<p>बैंक खाता संख्या (Bank Account Number)</p> <input type="text"/>		

क्या आप सैनिक या भूतपूर्व सैनिक के आश्रित हैं?\*

(Are you Ex-Serviceman or ward/Spouse of an Ex-Serviceman?)\*

✓  ✗

क्या आप स्वतंत्रता सेनानी के आश्रित हैं?\*

(Are you ward or Spouse of Freedom Fighter?)\*

✓  ✗

क्या आप विधवा की संतान हैं?\*

(Are you ward of Widow?)\*

✓  ✗

क्या आप अनाथ हैं?\*

(Are you Orphan?)\*

✓  ✗

यदि आप इन श्रेणियों में से किसी एक से भी सम्बंधित हैं, तो कृपया Yes बटन पर क्लिक करें। (सहीद की विधवा, भूत पूर्व सैनिक की विधवा और उनके आश्रित, हरियाणा राज्य के रक्षा कर्मी, पूर्व-अर्धसैनिक बलों के वार्ड, पूर्व सैनिकों के आश्रित,सेवा में अर्धसैनिक बलों के कर्मी) \*  
Please click on yes, if you belong to any of these categories.(War widows, Widow of ESM and their dependents, Serving Paramilitary forces personnel belonging to Haryana /Defence Personnel, Wards of Ex-Paramilitary Force/ Dependents of Ex-servicemen)

( These categories will be eligible for admission to Sainik Parivar Bhawan PITIs and Army PITI.)

(ये श्रेणियां सैनिक परिवार भवन प्राइवेट III और आर्मी प्राइवेट III में प्रवेश के लिए पात्र होंगे।) \*

(Figure-11)



**STEP 7: The Fourth Section is on Education Qualification Details as shown in Figure-12.**

- Fill up the details of your educational qualification as per the fields given in the form.
- After clicking on Next, a preview page will appear. Verify the details and click on “Save,” a confirmation message will appear. Click on Confirm to save the data and proceed to the next step.

Online Application form

Personal Details Residential/Correspondence Address General Details **Education Qualification** Declaration

उच्चतम पारित शैक्षिक योग्यता का चयन करें. \* (Your highest passed educational qualification) 10+2 अंक तालिका के अनुसार अपने अंक दर्ज करें. \* (Enter your marks as per mark sheet)

**2. 10th**

स्कूल/कॉलेज: School/College:	शिक्षा का प्रकार: Education type:	परिणाम प्रकार: Result Type:	राज्य चुनें: Select State:	बोर्ड / विश्वविद्यालय चुनें: Select Board/University:	(यदि हरियाणा स्कूल से पढ़ाई की है, तो) जिला चुनें: (If studied from haryana school) Select District:
Delhi Public School	Regular	Passed	HARYANA	Central Board of Secondary Edu	AMBALA

Is Grading:	Enter Grade Conversion Marks:	Is CGPA	कुल अंक: Maximum Marks:	प्राप्त अंक: Obtained Marks/CGPA	प्रतिशत: Percentage %:	उत्तीर्ण होने का वर्ष: Year of Passing:

विषय: Subject	Is CGPA	कुल अंक: Maximum Marks:	प्राप्त अंक: Obtained Marks/CGPA	प्रतिशत: Percentage %:
हिंदी: Hindi:	Yes	0	10	95
अंग्रेज़ी: English:	Yes	0	10	95
गणित: Math:	Yes	0	10	95

**3. 10+2**

स्कूल/कॉलेज: School/College:	शिक्षा का प्रकार: Education type:	परिणाम प्रकार: Result Type:	राज्य चुनें: Select State:	बोर्ड / विश्वविद्यालय चुनें: Select Board/University:	(यदि हरियाणा स्कूल से पढ़ाई की है, तो) जिला चुनें: (If studied from haryana school) Select District:
Delhi Public School	Regular	Passed	HARYANA	Central Board of Secondary Edu	AMBALA

Is Grading:	Enter Grade Conversion Marks:	Is CGPA	कुल अंक: Maximum Marks:	प्राप्त अंक: Obtained Marks/CGPA	प्रतिशत: Percentage %:	उत्तीर्ण होने का वर्ष: Year of Passing:
No		Yes	0	10	95	2017

विषय: Subject	Is CGPA	कुल अंक: Maximum Marks:	प्राप्त अंक: Obtained Marks/CGPA	प्रतिशत: Percentage %:
विज्ञान: Science:	Yes	0	10	95
भौतिक विज्ञान: Physics:	Yes	0	10	95
रसायन विज्ञान: Chemistry:	Yes	0	10	95

Click on Next to save the details


(Figure-12)

Previous **Next**

**STEP 8: In Fifth Section** you have to accept the **Terms and Conditions** by tick marking the check box

**STEP 9: The Sixth Section** is on **Choice of courses** as shown in Figure-13.

- Here you can search the course by using search bar.
- The courses will appear (as shown in figure 13); place numbers to the courses as per your preferences.



**SKILL DEVELOPMENT & INDUSTRIAL TRAINING DEPARTMENT, HARYANA**

APPLICANT DASHBOARD
LOGOUT

1  
 Registration

2  
 Apply Online

3  
 Choice of Trades

4  
 Fee Payment

**Step 3 - Choice of Trade**

Online Application form

Hindi
English

**व्यवसाय भरने के निर्देश**

- आवेदक अपनी योग्यता के अनुसार उन व्यवसायों की सूची तैयार करें, जिनके लिए वह आवेदन करना चाहते हैं। आप वेबसाइट पर "All Institutes" पेज पर सभी संस्थानों में उपलब्ध व्यवसायों की सूची देख सकते हैं।
- उपलब्ध विकल्पों में से जिले, व्यवसाय के प्रकार का चयन करें।
- अप अधिकतम 15 व्यवसायों का विकल्प चुनते हुए प्राथमिकता का क्रमांक दें।
- दाखिला कार्ड में चयनित व्यवसायों में सिर्फ फॉर्म भरने की अंतिम तिथि से पहले ही बदलाव किया जा सकता है।
- आवेदन करने के बाद, आवेदक दाखिला कार्ड भरने की अंतिम तिथि से पहले अपने प्रोफाइल में लॉगिन कर आवेदन फॉर्म को फ्रिज या डाउनलोड कर सकते हैं और Final Confirmation बटन पर क्लिक करने से पहले व्यवसाय संबंधित जानकारी बदल सकते हैं।

<b>कृपया जिला चुनें:</b> Please select the District:	<b>कोर्स का चयन करें</b> Please select the Trades:	<b>कृपया संस्थान प्रकार चुनें</b> Please select the Institute status
<input type="text" value="2 items selected"/>	<input type="text" value="6 items selected"/>	<input checked="" type="checkbox"/> Government ITI <input type="checkbox"/> Private ITI

<b>कोर्स का प्रकार चयन करें:</b> Please select the Trade Type:	<b>कृपया शिक्षा प्रकार का चयन करें</b> Please select the Education mode:	<b>क्या आप (संस्थान प्रबंधन कमेटी कोट) भुगतान सीट के लिए आवेदन करना चाहते हैं? इन सीटों पर रु. 600 / माह अतिरिक्त शुल्क है।</b> Do you want to apply for (IMC quota) paid seat also ? These seats have additional fees of Rs. 600/month
<input checked="" type="checkbox"/> NCVT <input checked="" type="checkbox"/> SCVT	<input checked="" type="checkbox"/> CO-ED	<input type="radio"/> YES <input type="radio"/> NO

Search

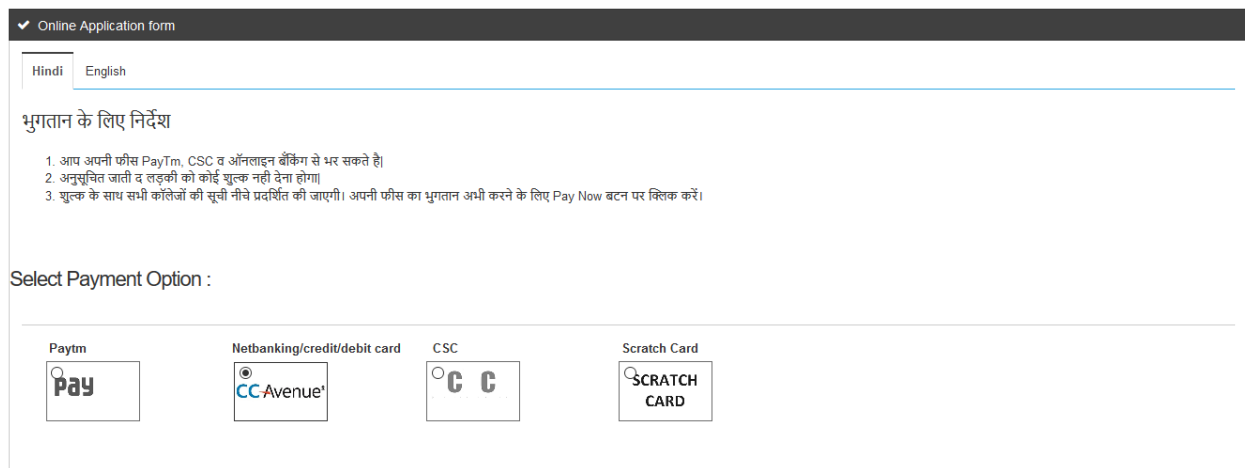
Trade Choice Preferences								
Sr.No	District	Institute Name	Institute Type	Education Mode	Affiliation type	Trade	Paid Type	Preference type
1	Panchkula	Govt. Industrial Training Institute Panchkula	Govt	CO-ED	SCVT	Catering & Hospitality Assistant	NO	<input type="text" value="1"/>
2	Ambala	Govt. Industrial Training Institute Women Ambala City	Govt	FEMALE	NCVT	Dress Making	NO	<input type="text" value="2"/>
3	Ambala	Govt. Industrial Training Institute Bharanpur	Govt	CO-ED	SCVT	Dress Making	NO	<input type="text" value="3"/>
4	Panchkula	Govt. Industrial Training Institute Kalka at Bitna	Govt	CO-ED	SCVT	Architectural Assistant	YES	<input type="text" value="4"/>
5	Ambala	Govt. Industrial Training Institute Women Ambala City	Govt	FEMALE	SCVT	Architectural Assistant	NO	<input type="text" value="5"/>
6	Panchkula	Govt. Industrial Training Institute Women Kalka at Bitna	Govt	FEMALE	SCVT	Basic Cosmetology	YES	<input type="text" value="6"/>
7	Panchkula	Govt. Industrial Training Institute Panchkula	Govt	CO-ED	SCVT	Basic Cosmetology	NO	<input type="text" value="7"/>
8	Ambala	Govt. Industrial Training Institute Women Ambala City	Govt	FEMALE	NCVT	Basic Cosmetology	NO	<input type="text" value="8"/>
9	Ambala	Govt. Industrial Training Institute Women Ambala City	Govt	FEMALE	SCVT	Basic Cosmetology	NO	<input type="text" value="9"/>

Previous
Next

(Figure-13)




**STEP 10:** The **Seventh Section** is on **Fee Payment** as shown in Figure-14

- a) The registration fee for the SC Candidates is Rs. 50/- and for all other candidates is Rs. 100/-
- b) There is No fee for the girl candidate.
- c) You can pay via following modes of payment
  - PayTm
  - CC Avenue
  - CSC
  - Scratch Card.



(Figure-14)

**STEP 11:** Section Eighteen is the last step wherein after making the payment, the candidate shall one last time review the courses before final submission of their respective forms. Thus, after making the payment, Click on “Final Confirmation” and a print option will appear enabling the candidate to take the print out of their form, as shown in Figure-15.

Registration Date: 04/07/2017		Print Date: 2017-07-04 12:15:21pm			
		<b>कौशल विकास एवं औद्योगिक प्रशिक्षण विभाग, हरियाणा</b> Online Application for ITI Admissions 2017-18, Haryana ऑनसाइन आवेदन पत्र ITI 2017-18, हरियाणा www.itihy.com			
					
<b>APPLICATION FORM DETAIL</b>					
<b>Registration No(पंजीकरण संख्या)</b> :R1700169643 <b>Application No.(आवेदन संख्या)</b> :A17000050444105 <b>Applicant Name (आवेदक का नाम)</b> :SAMINDER KAUR <b>Father's Name(पिता का नाम)</b> :KABAL SINGH <b>Mother's Name(माता का नाम)</b> :PUSHPINDER KAUR			Candidate Photograph उम्मीदवार फोटोग्राफ 		
<b>GENERAL DETAILS</b>					
<b>Date of Birth(जन्म की तारीख)</b> (DD/MM/yyyy)	:24/02/1995	<b>Blood Group (रक्त समूह)</b>	O+		
<b>Gender(लिंग)</b>	FEMALE	<b>Category(श्रेणी)</b>	GENERAL		
<b>Differently Aabled(दिव्यांग श्रेणी)</b>	NO	<b>Marital Status(विवाहिक स्थिति)</b>	:SINGLE		
<b>Orphan(अनाथ)</b>	:NO	<b>Domicile Of Haryana(हरियाणा निवासी)</b>	:YES		
<b>Nationality(राष्ट्रीयता)</b>	Indian	<b>Annual Income of Family(परिवार की वार्षिक आय)</b>	:100000		
<b>Ex-serviceman(पूर्व सैनिक)</b>	:NO	<b>Ward or Spouse of Freedom Fighter(स्वतंत्रता सेनानी)</b>	:NO		
<b>Adhaar Number(आधार संख्या)</b>	:	<b>Ward of Widow (विधवा की संतान)</b>	:NO		
<b>Do you have certificate from concerned S.D.O(Civil)/ competent authority?</b> (क्या आपके पास S.D.O/सक्षम प्राधिकारी द्वारा जारी प्रमाण पत्र है?)		:NO			
<b>Do you belong Minority Community?</b> (आप अल्पसंख्यक समुदाय के हैं?)		:NO			
<b>Have you successfully passed Class 10th/Class 12th from a school/college/institution in Haryana?</b> (क्या आपने 10वीं/12वीं कि परीक्षा हरियाणा राज्य के मान्यता प्राप्त स्कूलों से पास की है?)		:NO			
<b>PERMANENT ADDRESS</b>					
<b>Address (पता)</b>	:1359/8				
<b>City (शहर)</b>	:AKBARPUR	<b>State (राज्य)</b>	:HARYANA		
<b>District(जिला)</b>	:AMBALA	<b>Pin Code (पिन कोड)</b>	:134203		
<b>CONTACT DETAILS</b>					
<b>Applicant E-Mail (आवेदक ईमेल)</b>	:				
<b>Applicant Phone No (आवेदक का फोन नंबर)</b>	:N/A	<b>Applicant Mobile No. (आवेदक मोबाइल नंबर)</b>	:9466929776		
<b>Parent E-mail (माता या पिता का ईमेल)</b>	:	<b>Parent Mobile No. (माता या पिता का मोबाइल नंबर)</b>	:		
<b>EDUCATIONAL QUALIFICATION</b>					
Qualification	Total Max Marks	Total Obtained Marks	Percentage		
8th	1000	800	80		
Subject	Obtained Marks	Max Marks	Percentage		
Hindi	60	100	60		
English	75	100	75		
Math	77	100	77		
<b>TRADE PREFERRED</b>					
Sr. No	Institute Name	Trade Name	Affiliation Type	Paid Type	Preference Priority
1	Govt. Industrial Training Institute Panchkula	Catering & Hospitality Assistant	SCVT	NO	1
2	Govt. Industrial Training Institute Women Ambala City	Dress Making	NCVT	NO	2
3	Govt. Industrial Training Institute Bharanpur	Dress Making	SCVT	NO	3
4	Govt. Industrial Training Institute Kalka at Bitna	Architectural Assistant	SCVT	YES	4
5	Govt. Industrial Training Institute Women Ambala City	Architectural Assistant	SCVT	NO	5
6	Govt. Industrial Training Institute Women Kalka at Bitna	Basic Cosmetology	SCVT	YES	6
7	Govt. Industrial Training Institute Panchkula	Basic Cosmetology	SCVT	NO	7
8	Govt. Industrial Training Institute Women Ambala City	Basic Cosmetology	NCVT	NO	8
9	Govt. Industrial Training Institute Women Ambala City	Basic Cosmetology	SCVT	NO	9
<b>ONLINE PAYMENT DETAILS</b>					
<b>Payment Status</b>	:N/A				
<b>Transaction ID</b>	:N/A	<b>Fee Amount</b>	:0		
<p>मैं प्रमाणित करता / करती हूँ की उपरोक्त दी गयी सूचना मेरी जानकारी तथा विश्वास के अनुसार बिल्कुल सत्य है। मैं ये भी जानता / जानती हूँ की यदि आवेदन पत्र मे कोई विवरण असत्य पाया गया तो मेरा प्रवेश रद्द कर दिया जाएगा। मैं इस बात से परिचित हूँ की मुझे संस्थान मे फीस व अन्य राशि जमा करवाने और मुझे प्रशिक्षण संस्थान/केंद्र के अनुशासन के अनुकूल चलना होगा और उन औजारो का जो मेरे पास होंगे मुझे उनका पर पूरा-पूरा ध्यान रखना होगा और मैं अपने प्रशिक्षण समाप्त होने तक कोर्स नहीं छोड़ूंगा / छोड़ूंगी। मैं आगे स्वीकार करता/करती हूँ की यदि मैं उपरोक्त वचन का पालन नहीं करूंगा / करूँगी तो संस्थान का अधिकार होगा की मुझे प्रशिक्षण पर व्यय की गयी रकम वसूल कर ले या ऐसी रकम जो संस्थान उचित समझेगी।</p>					
Skill Development & Industrial Training Department,Haryana					

(Figure-15)

**APPLICANT'S DASHBOARD:** As shown in Figure – 16 is the applicant's dashboard giving out the details of student profile.

- Towards the left, is the student profile giving out the basic details of the student. Also, beneath the photo is an option "Edit Profile," thereby, allowing the candidate to make the necessary changes to their profile.
- Towards right top hand corner is the STATUS BAR: APPLICATION STATUS. The status bar enables the candidate to view the status of their application and to complete the form, in case the student has left the profile incomplete.
- And below is the Applicant Course Details showing the trades selected and the respective institute.
- The student can also take a print of the Application Form. Towards the bottom right hand corner, is an option "Print." Click on the "Print" button to take a print out of the form.

**SKILL DEVELOPMENT & INDUSTRIAL TRAINING DEPARTMENT, HARYANA**

APPLICANT DASHBOARD | LOGOUT

Hi, SAMINDER KAUR | Registration Number: R1700169643

**Application Status**

- Registration** ✓
- Registered On : 04/07/2017
- Application Form** ✓
- Application Form Compilation On : 04/07/2017  
[Complete Application form](#)
- Trade Selection** ✓
- Total Trades Selected : 9
- Total Institute Selected : 9

**Application Details**

Sno.	Name of Institute	Name of Trade	Affiliation Type	Paid seat	Date
1	Govt. Industrial Training Institute Panchkula	Catering & Hospitality Assistant	SCVT	NO	04/07/2017
2	Govt. Industrial Training Institute Women Ambala City	Dress Making	NCVT	NO	04/07/2017
3	Govt. Industrial Training Institute Bharanpur	Dress Making	SCVT	NO	04/07/2017
4	Govt. Industrial Training Institute Kalka at Bitna	Architectural Assistant	SCVT	YES	04/07/2017
5	Govt. Industrial Training Institute Women Ambala City	Architectural Assistant	SCVT	NO	04/07/2017
6	Govt. Industrial Training Institute Women Kalka at Bitna	Basic Cosmetology	SCVT	YES	04/07/2017
7	Govt. Industrial Training Institute Panchkula	Basic Cosmetology	SCVT	NO	04/07/2017
8	Govt. Industrial Training Institute Women Ambala City	Basic Cosmetology	NCVT	NO	04/07/2017
9	Govt. Industrial Training Institute Women Ambala City	Basic Cosmetology	SCVT	NO	04/07/2017

(Figure-16)